

# LOS ALAMOS NATIONAL LABORATORY FOUNDATION

INVESTING IN HUMAN POTENTIAL

*Helping our Children Learn  
Nurturing their Dreams  
Strengthening our Communities*

## LANL Foundation Educational Outreach Application

[Contact Us](#) [Exit](#)

Account: [wendy@lanlfoundation.org](mailto:wendy@lanlfoundation.org)

### Organization and Project Pre-qualification Questions

**Is your organization one of the following?**

- Non-profit educational institution
- 501(c)(3) non-profit organization registered with the NM Attorney General's Office
- Government agency
- Pueblo/Tribal community

-Select One-

**Select the primary county served by this request:**

-Select One-

**Do one or more of the programs of your organization address a critical STEM (science, technology, engineering or mathematics) education need?**

-Select One-

**Did your organization receive grant funding from the LANL Foundation in prior years?**

-Select One-

**If your organization received grants from the LANL Foundation in previous years, did you comply in full with all the terms in the Funding Agreement between your organization and the Foundation?**

-Select One-

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### Proposal Summary

#### Important Information

Educational outreach funds are competitive. The Foundation will provide program support funding ranging from \$5,000 to \$15,000. In 2011 the Foundation expects to award \$140,000 in new one year grants for Educational Outreach projects supporting STEM education. Due to declining resources and increased donor restrictions, the Educational Outreach grant program is currently expected to be discontinued by 2013.

Before completing this application, be sure you have all necessary paperwork ready to upload. If you do not have your documents ready, you may click the SAVE AND FINISH LATER button. You may return to the application at a later time.

We recommend that you save your work frequently, by clicking the "Save And Finish Later" button at the bottom of the screen.

Please do not use all CAPITAL letters.

## Organization Information

\* **Organization Name**

\* **Organization Budget**

What is the annual budget of your organization?

\* **Fiscal Sponsor (if applicable)**

If none, enter N/A.

\* **Federal EIN or Tax ID Number**

## Mailing Address

If your organization has a Fiscal Sponsor, use the Fiscal Sponsor's address.

\* **Street or PO Box**

\* **City**

\* **State**

<Select One>

\* **ZIP Code**

\* **Phone**

**Fax**

**Organization General E-mail Address (if applicable)**

**Organization Website**

## Proposal/Program Information

\* **Project Title**

Maximum ten words.

**\* Number of people to be served by this Request**

Use numbers only. Example 100

**\* Primary Geographic Area Served**

<Select One>

**\* Amount Requested**

Enter the amount you are requesting from the LANL Foundation. (\$5,000 to \$15,000)

**\* Total Project/Program Budget**

What is the total budget for the project/program to be supported by your request?

**\* Amount of Funds That May Be Leveraged and/or Matched with This Requested Funding**

How much additional funding can your organization leverage if you receive the LANL Foundation grant? Use numbers only, example: 1,000

**\* In one sentence, please summarize your proposal with amount requested (e.g. Espanola Public Schools requests \$1,500 to ...).**

This sentence will be used in all funding summaries, reviews, and press releases. (Maximum 50 words)

**Primary Contact Information**

The Primary Contact will receive all email and postal correspondence related to your proposal.

**\* Prefix**

example: Mr., Ms, etc.

**\* First Name**

**\* Last Name**

**\* Title**

**\* Office Phone**

**Office Fax**

**\* E-mail**

**Mobile Phone**

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### Application Details

Note: You may cut and paste from other documents into the fields below.

\* **Need or Problem**

Please provide a brief description of the need/problem issue your project will address. (Maximum 75 words)

\* **Description of Program**

Provide a brief description of the project or program. Who, what, when, where, how? (Maximum 75 words]

\* **Match to Foundation Priorities**

How does your organization's project/program fulfill the Foundation's STEM education guidelines? STEM = Science, Technology, Engineering and Mathematics) ? (Maximum 75 words)

**\* Program Goals and Objectives**

Describe the intended goals and objectives of your project. Be specific. (Maximum 50 words)

**\* Program Outcomes**

What are the expected outcomes for the project's beneficiaries? How will your organization measure the impact and success of this project? Example: K-6 students participating in the project will achieve significantly higher scores in standardized science proficiency tests." (Maximum 50 words)

**Program Beneficiaries**

Who will directly benefit from the program? How many? (teachers, students, principals) Maximum 50 words.

**Partnerships**

What community organizations, foundations, and state or federal sources will partner with you to achieve success? Please provide contact information for all partnerships referenced. (Maximum 75 words)

**\* Type of Support**

Please select the type of support you are requesting.

<Select One>

**\* Program Area**

Please select the primary program area.

<Select One>

**\* Population Served**

Please select the primary population group served by your project.

<Select One>

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### Attachments

Please upload the following documents.

1. A copy of the organization's (or fiscal sponsor's) certificate of tax exemption from the IRS as a 501(c)(3) charitable organization, or statement certifying that your organization is a nonprofit New Mexico educational institution, qualified government agency or Pueblo/Tribal community
2. Current documentation of registration and compliance with the Registry of Charitable Organizations under the Office of the New Mexico Attorney General - Required for 501(c)(3) organizations.
3. Current operating budget of your organization, including sources of revenue and expenses. Please provide summary budget, one to six pages, if possible.
4. Itemized program/project budget (include all sources of revenue and expenses)
5. Current financial Statements
  - Most recent annual income/expense statement and balance sheet. Audited statements are NOT required. Please provide only summary pages prepared by auditors or finance department.
  - Current year-to-date balance sheet and year-to-date budget-to-actual income statement (prepared by

- finance officer or finance department)
6. Letter of support from the applicant organization's board of directors, governing authority, superintendent or school principal
  7. Fiscal Sponsorship Agreement (if applicable) **Required for those using a Fiscal Sponsor**  
To get a copy of this Fiscal Sponsorship Agreement form, please click [here](#)

### **HOW TO UPLOAD DOCUMENTS**

1. Select the document type from the drop down box.
2. Click the "Browse" button
3. Browse to the location of the document on your computer
4. Highlight the document, and click 'Open' or 'OK'
5. Click the Upload button
6. Repeat for each document that you are uploading

If you do not have documentation prepared at this point, click 'Save And Finish Later' to hold the application until you have completed the appropriate forms. You cannot submit the application and send the attachments later.

### **Upload**

**The maximum size for all attachments combined is 25 MB. Please note that files with certain extensions (such as ".exe", ".com", ".vbs", or ".bat") cannot be uploaded.**

**Title:** Tax Exemption Letter (Required)

**File Name:** no file selected