



Los Alamos Employees' Scholarship Fund

Application Process

Application Portfolio

The Los Alamos Employees' and Endowed Leadership Scholarship Fund application process begins with student portfolio submission. Incomplete applications received **after the submittal deadline will not be considered**. A complete application portfolio will contain the following materials:

- Application form
- Official academic transcripts
- Copy of ACT or SAT I scores - **high school applicants only** (include SAT II scores, if available)
- Two confidential reference forms in sealed/signed envelopes (you will need to make one photocopy of the form provided)
- An essay of approximately 250 words describing your personal objectives in pursuing a college degree and your intended career path. Please specify all academic subjects and careers of most interest to you, and include how you have made a difference in your home, school or community.
- Wallet size photograph appropriate for publication

Applicants may submit a one-page summary of accomplishments/awards/honors/work that demonstrates unique talent or aptitude in a subject matter.

Application Materials

All application materials must be legible and on the official forms provided. The essay should be double-spaced, using a preferred size 12 Times or Times Roman font. The applicant's name should be included on the upper right hand corner of all materials submitted.

Application Deadline

Applications must be postmarked or received by January 17.



Los Alamos Employees' Scholarship Fund

Application Form

Personal Information

Date: ____/____/____
Month Day Year

Name: _____
First M.I. Last Social Security Number

Current Address: _____
Street

City State Zip County

Phone: _____ e-mail address: _____

Permanent Address: _____
Street

City State Zip County

Phone: _____ e-mail address: _____

Educational Information

High School Seniors
High school currently attending: _____ Graduation date: _____

Cumulative GPA: _____

Standardized test scores: ACT _____ SAT I _____ SAT II _____

Courses currently enrolled in: _____

Courses to be taken Spring semester: _____

Guidance counselor/academic advisor: _____

College(s)/university(s) applied to: _____

Undergraduate Students
College/university currently attending: _____

Cumulative GPA: _____

2-Year College 1st year student 2nd year student

4-Year College Freshman Sophomore Junior Senior

Major field(s) of study: _____

Courses currently enrolled in: _____



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Extracurricular Activities

Indicate any extracurricular activities in which you are involved and the total # of hours spent on each . Indicate year of participation.

Community Service

Indicate any community service activities in which you are involved and the total # of hours spent on each. Indicate year of participation.

Employment History

Describe your employment history including any special recognition you have received. Please include your income earned from work in 2002.

Financial Need

Indicate any special financial needs that should be taken into consideration, including hardship and other family members attending college in 2003-2004. Please include parents' income earned from work in 2002, and net worth of current investments (optional).

I certify that the above information is true and correct. If considered for the Los Alamos Employees' Scholarship, I further give my high school/college permission to release application, financial and academic information contained in my student records to the Los Alamos National Laboratory Foundation for purposes of data collection.

Student Signature

Date

Parent/Guardian Signature

Date



Los Alamos Employees' Scholarship Fund

Confidential Reference Form

(Must be a current reference)

Please return form to student in a sealed envelope by: January 10, 2003

Name of Applicant: _____

First

M.I.

Last

Permanent Address: _____

Street

City

State

Zip

1. What is your relationship to the applicant?

Academic Personal Employer Other

2. How long have you been acquainted with the applicant?

3. How well do you know the applicant?

Extremely well Very well Moderately well Not well

4. Do you think the applicant has the ability and determination to complete his/her educational objectives?

Yes No Don't know

5. On an additional sheet of paper, please evaluate the student with respect to the following personal characteristics: honesty/integrity, emotional stability and maturity, ability to work with others, self-reliance and independence, ability to take responsibility and motivation toward a successful career.

6. On an additional sheet of paper, please evaluate the student with respect to the following performance capabilities: oral communication, quality of written work, ability to think critically and solve problems, mastery of fundamental knowledge in field, and aptitude in math and science.

7. On an additional sheet of paper, please evaluate the student with respect to the following personal characteristics: leadership abilities, cooperation, perseverance/dedication, character and integrity, communication skills, responsibility and work habits.

8. On an additional sheet of paper, evaluate the student's commitment to community. Please provide specific details or examples that would define this student as a community leader.

9. Please include any additional information or comments about the applicant that you feel would be helpful to the Los Alamos Employees' Scholarship Fund Advisory Board in the space below.



Los Alamos Employees' Scholarship Fund

Confidential Reference Form

(Must be a current reference)

Please return form to student in signed envelope by: January 10, 2003

Signed: _____ Date: _____

Typed or printed name: _____ Title: _____

Address: _____ School/: _____
business

Phone #: _____ E-mail address: _____

Please return your completed reference form to the applicant in a sealed/signed envelope by January 10, 2003. This form is an important part the the student's application portfolio.